



New Zealand Miniature Horse Association Inc

2026-2027
OFFICIAL RULE BOOK

Part A

CONSTITUTION and
OFFICIAL SHOW RULES

The Constitution describes how the NZMHA is governed,
including the rights and responsibilities of Members and the NZMHA Council.

All Show Rules are included in the Official Show Rules in Parts A, B and C.

Adopted by Resolution of Members at the Special General Meeting on 15 January 2026

Constitution last updated on 15 January 2026
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NEW ZEALAND MINIATURE HORSE ASSOCIATION INCORPORATED CONSTITUTION

NAME

The name of the Society is New Zealand Miniature Horse Association Incorporated (NZMHA) referred to hereafter as the NZMHA.

REGISTERED OFFICE

The registered office of the NZMHA shall be at such place in New Zealand as the Committee determines from time to time. Changes to the registered office shall be notified to the Registrar of Incorporated Societies at least five working days before the change of address for the registered office takes effect, and in a form and as required by the Act.

CONTACT PERSON

The NZMHA shall have at least one contact person, and no more than three to be contactable by the Incorporated Societies Registrar when needed. NZMHA contact people will be any, or all of the NZMHA President, Treasurer and Secretary. Contact person details shall be notified to the Registrar. Any change in a contact person or a person's contact details shall be advised to the Registrar of Incorporated Societies within twenty working days of the change occurring.

CHARITABLE STATUS

The NZMHA is not and does not intend to be registered as a charitable entity under the Charities Act 2005.

DEFINITIONS

In this Constitution, unless the context requires otherwise, the following words and phrases have the following meanings:

Act means the Incorporated Societies Act 2022, including amendments, or any Act which replaces it. The Act is available online to refer to for more details.

Annual General Meeting (AGM) means a meeting of the Members of the NZMHA held once a year to receive and consider reports on the NZMHA's activities and finances.

Council means the NZMHA's governing body.

Constitution means the rules in this document.

General Meeting means either an Annual General Meeting or a Special General Meeting of the Members of the NZMHA.

Interests Register means the register of Officers' interests required by the Act.

Member means a person who has consented to become a Member of the NZMHA and has been properly admitted to the NZMHA, who has not ceased to be a Member of the NZMHA.

Notice to Members includes any notice given by email, post or courier.

NZMHA means the New Zealand Miniature Horse Association Incorporated.

Officer means a natural person who is a Member of the NZMHA Council.

President means the Officer responsible for chairing General Meetings and Council meetings, and who provides leadership for the NZMHA.

Remit means a formal proposal for a change to the Constitution, Rules, Regulations, or Policies.

Register of Members means the register of Members kept as required by the Act.

Special General Meeting (SGM) means a meeting of NZMHA Members, other than an Annual General Meeting, called for a specific purpose or purposes.

NZMHA PURPOSES

The purposes of the NZMHA are:

- To promote the identity, popularity, preservation and continuation of the Miniature Horse breed.
- Membership of the NZMHA is open to owners and enthusiasts of Miniature Horses.
- To create a NZMHA environment where Members and their families can enjoy their Miniature Horses in the friendship of others.





- To aid and encourage breeding, exhibiting Miniature Horses; promote and co-ordinate Miniature Horse show activities; promote and encourage exhibiting of Miniature Horses across all breeds.
- To promote meaningful connections and mutual support between NZMHA Members and other clubs.
- To co-ordinate with other associations and clubs providing qualified horse judges for Miniature Horse shows; and developing and adopting Miniature Horse show rules, regulations and standards.
- To foster interest in Miniature Horses by promoting education programmes, social activities and events to Miniature Horse owners; Miniature Horse associations, clubs and enthusiasts.
- To promote continuing education of Members and the general public on the care and management of the Miniature Horse.
- To maintain a Miniature Horse Register and Miniature Horse Stud Book.
- To affiliate or associate with other organisations interested in Miniature Horses who have similar purposes to the NZMHA.
- To do any and all things necessary or conducive to achieve the NZMHA's stated purposes.
- The NZMHA must not operate for the purpose of, or with the effect of distributing any gain, profit, surplus or financial gain to any of its Members, or hold property in which its Members have an interest.
- The NZMHA will not operate for the financial gain of Members simply if the NZMHA engages in trade; pays a Member for matters that are incidental to the purposes of the NZMHA; reimburses a Member for reasonable expenses legitimately incurred on behalf of the NZMHA or while pursuing the NZMHA's purposes; provides Members with incidental benefits including trophies, prizes or discounts on products or services in accordance with the purposes of the NZMHA.

TYPES OF MEMBERS

A Member is an individual, club or NZMHA accepted for membership of the NZMHA, who has not ceased to be a Member. There are four types of Members. Any Member wishing to change from one membership type to another must complete a new membership application form and submit it to the Council for approval.

Regular Member

A person who owns an undivided or shared interest in a Miniature Horse, or leases a Miniature Horse approved by the NZMHA and has registered one or more Miniature Horses.

Associate Member

A person interested in the purposes of the NZMHA who does not own or lease a Miniature Horse.

Youth Member

A person under the age of eighteen years who is interested in purposes of the NZMHA and who may or may not own or lease a Miniature Horse.

Affiliated Club

A miniature horse club may apply in writing to become affiliated to the NZMHA on the prescribed form under the following criteria:

- The rules and show rules of the applicant club shall not be inconsistent with the Constitution, Rules and Show Rules of the NZMHA.
- At least eight members of the applicant club, (which may include life members), are current Regular Members of the NZMHA.
- The application for affiliation shall be accompanied by a list of the club's officers; a membership list; a copy of its constitution, rules and show rules.
- No club may seek or hold affiliation to the NZMHA when it is already affiliated to any other New Zealand Miniature Horse organisation.
- All affiliated clubs must run ONE Hi-Point Show per season.
- No affiliated club shall run *any* event in conjunction with a club or individual not affiliated to the NZMHA, without the Council's prior approval.





- The affiliation fee is payable with the application for affiliation. The affiliated club shall pay an annual fee which shall be invoiced to the club by 31 January each year and is due before 20 February each year.
- The Council shall consider all information relevant to the application for affiliation which may include, but is not limited to, the name of the applicant club; other affiliated clubs or societies in the same region; and any evidence or representations in support or opposition to the application which the Council may hear at its discretion.
- The Council may approve or decline the application; or may defer the application to enable the applicant club to amend its rules in such a manner as the Council may direct, for the application to proceed.
- Breach of any of the above criteria may result in termination of the affiliation to the NZMHA.

MEMBERSHIP

The NZMHA shall maintain the minimum number of ten Members as required by the Act.

Application

Membership shall be open to any person of good standing, or Miniature Horse NZMHA interested in advancing the purposes of the NZMHA.

Application for membership shall be in writing and in such form as determined by the Council.

Applications shall be signed by the applicant and two Regular NZMHA Members.

Applications for membership will be considered for approval by the Council.

The Secretary shall send each new Member written notice by letter or email of their joining the NZMHA, and direct them to a copy of this Constitution and the NZMHA Rules on the NZMHA's website.

Details of new Members will be entered into the Register of Members.

Applications may be declined by the Council who will advise the Applicant of its decision.

Members Obligations and Rights

All Members shall promote the interests and purposes of the NZMHA and shall do nothing to bring the NZMHA into disrepute.

All Members agree to comply with the NZMHA Constitution and any subsequent amendments.

Members shall promptly advise the NZMHA of any change to the Member's contact details.

Members posting or commenting online shall obey the NZMHA's Social Media Policy at all times.

The Council will decide what access Members may have to any facilities, equipment or property used by the NZMHA, and participation in NZMHA activities, including any conditions and fees for such use or involvement.

Members shall pay all fees and obligations due to the NZMHA before the due date.

All NZMHA trophies shall remain the property of the NZMHA and shall be held as directed by the Council.

All Notices posted or sent electronically to the last notified address shall be valid and deemed to have been given on the day following the date of posting or advising.

Membership is not transferable.

Members consent to have their name published in the Register of Members. Any Member who does not wish to have their particulars (other than their name) disclosed under the Privacy Act shall notify the NZMHA Registrar in writing.

Members agree to hold harmless and indemnify the NZMHA from all claims.

Members accept that the Council's decision is final and binding in all cases of dispute or disagreement on the interpretation of this constitution.

Annual Subscription

The Member subscription year shall be from 1 September to 31 August the following year.

The subscription amount shall be set by the NZMHA at the Annual General Meeting.

The subscription shall be payable at the time of membership application. Subscriptions of Members joining the NZMHA during the financial year shall be valid until 31 August.

Any person who applies for membership after 1 March in any year shall only pay half the annual subscription.

Subscriptions shall be due annually from 1 September and must be paid before 30 September.





Subscriptions will not be refunded to Members who resign or cease to be a Member during the financial year.

Register of Members

The NZMHA Registrar shall keep a current Register of all Members of the NZMHA, their contact details and the dates of membership, and for former Members, the date they ceased to be a Member within the last seven years. The Registrar will hold copies of all membership applications.

Voting Rights

All Financial Regular Members of the NZMHA shall be entitled to one vote each, either in person or by proxy at annual general meetings and special general meetings. Members shall be entitled to one postal or electronic vote for the election of their Regional Delegate and to vote on any proposed Remits. Associate Members and Youth Members are not be entitled to vote.

Ceasing to be a Member

Members may resign by notifying the Council in writing by letter or email, which shall be effective from the date of receipt by the Council, or any subsequent date stated in the notice of resignation. Any Member who has not paid their subscription by 30 November and after reasonable attempts have been made by the Council to secure payment, shall be deemed to have resigned from the NZMHA and their name will be removed from the Register of Members. No joining fee shall be payable if such a Member re-subscribes before 31 March the following year. A Member's membership may be terminated following their death; a dispute resolution process under this Constitution; by resolution of the Council where the opinion of the Council, having regard for the procedures set out in this Constitution, considers that the Member has brought the NZMHA into disrepute. When a Member's membership has been terminated by the Council, the Council shall promptly notify the former Member in writing.

Rights of Non-Members

Individuals who are Non-Members, agree to be bound by the NZMHA Constitution, Rules and Council decisions simply by taking any of the following actions; owning a NZMHA registered Miniature Horse; filing a registration application or other NZMHA documents; or participating in NZMHA events.

MANAGEMENT OF THE NZMHA

Management of the NZMHA shall be vested in the Council who shall be the Officers of the NZMHA elected at each Annual General Meeting.

The Council has all the powers necessary to manage the operation and affairs of the NZMHA, subject to such modifications, exceptions, or limitations as contained in this Constitution or the Act.

For clarity, the Council has the power to make, amend, repeal and enforce the Constitution, the Official Show Rules, Rules, Regulations and Policies; manage all activities of the Society; manage the Membership; collect dues and fees; regulate the Stud Book and registration; expend money; audit books and records; award championships; conduct shows, contests, exhibitions, sales, social functions and manage all other details relating to the general purposes of the Society.

No person shall hold more than one Council position.

The Council is empowered to fill any vacancy that may occur during the annual term, or if no nominations are received for a Council position. The Council reserves the right to leave a position vacant if the vacancy occurs after 31 December.

Any Council Member who has resigned during a term on Council is not eligible to stand for a position on Council until THREE years after the date of their resignation. If the resignation was due to extenuating circumstances, an application to supersede this rule may be lodged and actioned at the discretion of the Council.

No person shall hold a Council position while they hold a governance position with a Miniature Horse related club or association that is not affiliated to, or recognised by, the NZMHA. "Recognised Miniature Horse Organisations" in New Zealand and overseas shall be determined by Council from time to time.





The Council may appoint Sub-Committees and co-opt the services of people, who may or may not be Members of the Council, to assist the Council to carry out special tasks as the need arises. Any such person shall be bound by the terms of these rules.

To qualify as an Officer, *prior* to election or appointment as an officer, a person must:

- Be a Regular Member of the NZMHA and be 16 years of age or older.
- Have been a Member of the NZMHA for one full year either currently, or in the past.
- Consent in writing to be an Officer of the NZMHA.
- Certify that they are not disqualified and meet the eligibility criteria set out in the Act.

Council Members shall hold office from the time of their election or appointment until the subsequent Annual General Meeting. The Council shall be made up of:

- The President
- The Vice President
- The Secretary
- The Treasurer
- Four Regional Delegates

OFFICER DUTIES

Officers are required by the Act to:

- Act in good faith and in the best interests of the NZMHA.
- Exercise powers for proper purposes only.
- Comply with the Act and the NZMHA's Constitution.
- Exercise reasonable care and diligence.
- Not create a substantial risk of serious loss to the NZMHA or the NZMHA's creditors.
- Not incur an obligation the officer doesn't reasonably believe the NZMHA can perform.

An Officer may cease to be a Council Member when they are removed by resolution of the Council if:

- The Officer resigns from the NZMHA
- The Officer has been absent from three Council meetings, without apology.
- The Officer has brought the NZMHA into disrepute.
- The Officer has failed to disclose a conflict of interest.
- The Council passes a vote of no confidence in the Officer.

When a person ceases to be a Council Member, they must return all NZMHA documents, electronic files and other property to the Secretary within THIRTY days. All electronic files held by former Council Member must be destroyed. Access to all NZMHA information management systems shall be revoked on the date of resignation, dismissal or non-reappointment.

ROLES OF OFFICERS

The President's role is to:

- Convene meetings;
- Ensure the rules are followed;
- Chair meetings, deciding who may speak and when;
- Oversee the operation of the NZMHA;
- Report on the operation of the NZMHA at each AGM;

The Vice President's role is to:

- Convene meetings in the absence of the President;
- Ensure the rules are followed;
- Chair meetings in the absence of the President, deciding who may speak and when;
- Support the President overseeing the operation of the NZMHA;

The Secretary's role is to:

- Record the minutes of meetings;





- Hold the NZMHA's records, documents and books;
- Maintain an up-to-date Council Interests Register;
- Receive and reply to correspondence as required by the NZMHA;
- Advise the Registrar of Incorporated Societies of any rule changes and changes in officers within THIRTY days of the change.

The Treasurer's role is to:

- Collect and receipt all payments made to the NZMHA. Payments must be banked within ten working days of receipt.
- Hold the NZMHA's financial records, documents, securities and books.
- Keep a true and accurate record of the NZMHA's finances, so the NZMHA's financial situation can be clearly understood at any point in time;
- Prepare a list of members who failed to pay their subscription by 30 September.
- Send Council members a written financial report at least fourteen days before each Council meeting which includes: current balances showing committed and uncommitted funds, deposits and outgoings of any accounts and invoices to be approved for payment;
- Speak to the written financial report at each Council meeting.
- Give a financial report and statement of accounts, including an Income and Expenditure Account and Balance Sheet, at the AGM;
- Forward the annual financial statements approved by Members at the NZMHA's AGM to the Registrar of Incorporated Societies within three months of the AGM, and before 30 November.
- Candidates nominated for the role of Treasurer shall hold a recognized accounting qualification and have a working knowledge of the financial management system used by the NZMHA.

The Regional Delegate's role is to:

- Promote the NZMHA, liaising with NZMHA members and affiliated associations in their region, acting as their first point of contact for Members in their region.
- Share information on their region's activities and key dates by email and social media.
- Co-ordinate the NZMHA's involvement with other miniature horse activities in their region.
- Bring any concerns, comments or suggestions to Council.
- Report to every Council meeting.

REGIONAL DELEGATES

Regional Delegates liaise with NZMHA Members and affiliated clubs in their region. They are a Member's first point of contact for any questions or concerns.

Each region shall be entitled to one Regional Delegate. The boundaries of regions shall be determined by the Council from time to time.

Regional Delegates shall be regular NZMHA Members who live in the region they are nominated to represent, and shall be a member of an affiliated club in that region.

Nominators and seconders for Regional Delegates must be Regular NZMHA Members residing in that region.

If more than one person is nominated for the role, NZMHA Members residing in the region shall be entitled to one postal or electronic vote to elect their Regional Delegate.

A Regional Delegate who moves out of the region shall resign at the following AGM, and shall be eligible for election in their new region.

MEETINGS

All Annual General Meetings and Special General Meetings shall be "in person" meetings. Members may observe the meeting online if available, but must arrange a proxy to vote.

All Council and Sub Committee Meetings shall be held, either in person or by any real-time electronic means that gives each Member a reasonable opportunity to participate.

Only financial Members may attend, speak and vote at Annual General Meetings and Special General Meetings.





The Council and any Sub-Committee may act by resolution approved during any real-time electronic meeting, or written ballot conducted by email, or electronic voting system. All such resolutions shall be recorded in the minutes of the next Council or Sub-Committee meeting.

If a quorum is not present within thirty minutes of the time appointed for a meeting, the meeting shall be dissolved. It shall adjourn to a day, time and place determined by the President of the NZMHA, and if at the adjourned meeting a quorum is not present, those Members present in person, by proxy, or by electronic means shall be deemed to constitute a sufficient quorum.

The President may adjourn an Annual General Meeting or Special General Meeting with the consent of Members at that meeting. A reconvened General Meeting shall not transact any business other than the business left unfinished or on the agenda when the General meeting was adjourned. If a General meeting is adjourned for 30 days or more, the Secretary shall give notice of the reconvened General Meeting as if that General Meeting was a fresh General Meeting.

The business of an Annual General Meeting or Special General Meeting will not be invalidated simply because one or more Members did not receive Notice of the Meeting.

Written resolutions may not be passed in lieu of an Annual General Meeting or Special General Meeting.

Council Meetings

Council Meetings shall be held at least quarterly and as often as required during a financial year.

The date and venue of each meeting shall be advised by email at least 30 days prior.

A quorum for a Council Meeting shall be at least HALF the number of the Council, with a minimum of FOUR Council Members.

Each Council member has one vote.

The Chairperson has a deciding vote in the event of a tied vote on any Council resolution.

Minutes of Meetings

Minutes shall be kept of all Council Meetings, Annual General Meetings and Special General Meetings and they shall be available to Council Members promptly.

Council minutes will be confirmed and approved first by email by a majority of the Council members who attended that meeting. The minutes shall be signed as true and correct by the President or chairperson of that meeting.

The minutes (excluding any "in Committee" Minutes), shall be made available to NZMHA Members on the NZMHA's website, protected by a password, within 30 days of the meeting.

These minutes shall be further confirmed and as true and correct at the following Council or Annual General Meeting.

Minutes signed as true and correct under this rule shall, until the contrary is proved, be evidence that the Council, Annual General or Special General Meeting was duly convened and held; all procedures took place as recorded and all recorded appointments and elections are valid.

Sub-Committees

The Council may appoint Sub-Committees made up of people (whether or not Members of the NZMHA) and for such purposes as it thinks fit. Unless otherwise resolved by the Council:

- the quorum of every Sub-Committee is HALF the Members of the Sub-Committee but not less than TWO,
- no Sub-Committee shall have power to co-opt additional Members,
- a Sub-Committee must not commit the NZMHA to any financial expenditure without express authority from the Council, and
- a Sub-Committee must not further delegate any of its powers.

ANNUAL GENERAL MEETING

The Annual General Meeting (AGM) of the NZMHA shall be held no later than the 31 August each year.





The AGM venue shall alternate between the North and South islands, or as directed by the Council. Members shall be advised in writing of the date and venue of the AGM at least THIRTY days prior to the meeting.

The Notice of Meeting shall include the following details of the business to be considered at the meeting:

- Record those present
- Receive Apologies
- Approve the Minutes of the previous Annual General Meeting.
- Receive, consider and approve the President's Annual Report
- Disclose conflicts of interest declared during the financial year.
- Receive, consider and approve the Annual Financial Report and Statements of the NZMHA.
- Set the membership subscription for the next Financial Year.
- Election of Council Officeholders, Regional Delegates and Council Members.
- Appoint a financial reviewer
- Any general business put forward by any Member of the NZMHA.

The Secretary shall circulate a copy of the Financial Statements to Members at least FOURTEEN days before the AGM.

A quorum for an AGM shall be TEN Members.

All financial Members are entitled to vote at an Annual General Meeting. All financial Regular Members of the NZMHA shall be entitled to one vote either in person or by proxy.

A proxy vote will only be valid if a signed original hand written proxy in favour of an individual entitled to be present at the meeting is received SEVEN days prior to the Meeting.

Voting by Members may be by voice, show of hands or ballot. A simple majority of votes shall determine the outcome of any matters voted on at an Annual General Meeting other than the following matters which require a two-thirds majority vote by Members of the NZMHA present:

- Remits
- Amendments to the Constitution
- Amendments to the Official Show Rules
- Borrowing Money
- Dissolution of the NZMHA

A declaration by the President or Chairperson that a resolution has been passed at a general meeting shall be evidence of that fact, unless a secret ballot is demanded by Members.

A secret ballot may be demanded by the President, or by THREE or more Members present in person or by proxy, and if so demanded, shall be taken in such a manner as the President directs. Two scrutineers shall be appointed to supervise the vote. All Regular Members present shall be eligible to vote. The scrutineers will count the votes, advise the outcome and destroy all voting papers. The Chairperson shall have an additional deciding vote in the event of a tied vote.

All Council Members shall be eligible for re-election. No President shall serve for more than five consecutive years as President.

Written nominations for Council Members and Regional Delegates, together with a Certificate that the nominee is not disqualified and meets the officer eligibility criteria set out in the Act, must be in the hands of the NZMHA Secretary not less than THIRTY ONE DAYS prior to the AGM.

Members must be nominated and seconded in writing by two financial Regular NZMHA Members.

If more than the required nominations are received to fill the roles of Council and Regional Delegates, election shall be by postal or electronic voting.

The Secretary shall give all Members notice of the nominations received not less than TWENTY ONE days prior to the AGM.

If the number of nominations for a Council position does not exceed the number of vacancies in that role; then those people will be declared duly elected to the role they were nominated for.

If insufficient nominations are received, nominations may be made and voted on by Members present at the AGM.





All new Officers must complete an Officer Certification Form and the information must be sent to the Incorporated Societies Registrar, within three months of the effective date. The original signed forms must be filed in the NZMHA's records.

SPECIAL GENERAL MEETING

A Special General Meeting (SGM) of the NZMHA may be called at any time by the Council by resolution. The Council must call a SGM if it receives a written request stating the purpose, signed by at least TEN percent of the Members of the NZMHA.

Members shall be advised by the Secretary of the time, date and venue of any SGM at least THIRTY days prior to any such meeting. The Notice of the SGM shall advise Members of the purpose, matters to be discussed and proposed resolutions.

A quorum for a SGM shall be TEN Members.

All financial Regular Members of the NZMHA are entitled to one vote either in person, or by proxy on each resolution at a SGM.

A proxy vote will only be valid if a signed original hand written proxy in favour of an individual entitled to be present at the meeting is received SEVEN days prior to the Meeting.

A Special General Meeting shall only consider and deal with the business specified in the Council's resolution, or the written request by Members for the Meeting.

Voting by Members may be by voice, show of hands or ballot. All resolutions at a SGM require a two-thirds (66%) majority vote by the Members of the NZMHA present, or by proxy, to pass.

The Chairperson shall have an additional deciding vote in the event of a tied vote.

Should the Council not convene a SGM within 30 days of receiving a written request stating the purpose, signed by at least TEN percent of the Members of the NZMHA, then the Members who made the request may convene a SGM themselves, as though they were the Council. When a SGM is convened under this clause, the Council shall ensure that the Members convening the SGM are supplied free of charge with particulars of all Members; and the NZMHA shall pay the reasonable expenses of convening and holding the SGM.

POSTAL AND ELECTRONIC BALLOTS

Members shall vote on Remits and elect Council Members by either postal or electronic ballot.

All votes cast in a postal or electronic ballot shall be checked and counted by an independent Returning Officer.

The independent Returning Officer shall be an election management services company, or an independent person of good standing in the community, who shall not be a NZMHA Member, nor be related to a NZMHA Member and shall have never owned or leased a registered Miniature Horse.

The Council shall sign a formal agreement with the Returning Officer which details the agreed services, payment and support available, before the role commences.

The NZMHA Registrar shall provide a list of Regular Members directly to the Returning Officer to enable votes to be validated;

Voting forms shall be posted to Members, or electronic voting shall be available to Members from 21 to 31 days before the AGM.

Postal or electronic votes shall be cast or received by the Returning Officer before 5pm SEVEN days before the AGM.

The Returning Officer shall verify the results in writing.

PROXY VOTES

A Member may appoint in writing another Member who is a natural person to be their proxy at an Annual General Meeting or a Special General Meeting. Proxy votes must be received no later than 5pm SEVEN days before the meeting. The membership status of both the appointing Members and the appointed proxy Members must be confirmed prior to that meeting.





CONFLICTS OF INTEREST

The Council Secretary shall maintain an up-to-date Interests Register of the conflicts of interests disclosed by Council Members and by Members of any Sub-Committee, to ensure decisions are made legitimately and impartially.

Officers and Members of Sub-Committees have a duty to disclose the details and nature of any conflicts of interest as soon as they become aware they have an actual, perceived, or potential conflict of interest in any matter being considered by the Council.

An Officer or member of a Sub-Committee having an interest in a matter, must not participate in, or vote on a Council decision on the issue they have an interest in. They are excluded from signing any documents relating to any conflicted transaction.

An Officer with an interest may participate in Council discussions on the issue - including voting or signing of documents – only if approved by all members of the Council who are not interested in the matter.

If more than half of the Council Members have an interest in the matter and cannot vote, the Council must call a Special General Meeting to discuss the issue.

Where more than half of the members of a Sub-Committee have an interest and are prevented from voting on a matter, the Council shall consider and determine the matter.

FINANCE

The funds and property of the NZMHA shall be controlled, invested and disposed of by the Council, subject to this Constitution, and devoted solely to promotion of the purposes of the NZMHA.

The NZMHA's Financial Year is from 1 June to 31 May.

The Council shall maintain one or more bank accounts in the name of the NZMHA.

Bank Accounts of the NZMHA shall be operated by any two of the following Members of the NZMHA.

- President
- Vice President
- Secretary
- Treasurer

All cash payments received on account of the NZMHA shall be banked within ten working days of receipt.

All accounts paid, or for payment shall be submitted to the Council for approval.

Should payments need to be made prior to a Council Meeting, the Treasurer may, with the approval of the President, make such payments and obtain retrospective approval at the next Council meeting.

All NZMHA payments shall be made by electronic payment.

A signatory shall not authorise any payment payable to themselves. Such payments must be authorised by two other account signatories.

Any surplus funds held by the NZMHA may be invested in term deposits upon the authority of the Council.

The Council must ensure that accounting records are kept at all times that:

- correctly record the transactions of the NZMHA, and
- allow the NZMHA to produce financial statements that comply with the requirements of the Act, and
- would enable the financial statements to be readily and properly audited or reviewed.

The Council must maintain a satisfactory system of control of the NZMHA's accounting records.

The accounting records must be kept in written or electronic form that is easily accessible. Accounting records must be kept for the current accounting period and for the last seven completed accounting periods of the NZMHA.

The NZMHA shall be authorised to own, hold, purchase, sell, exchange and dispose of all kinds of real and personal property. The NZMHA shall be authorised to receive donations, gifts and bequests of both real and personal property, and the Council shall have the power to carry out the conditions of any such gift.

The NZMHA may borrow money to further the Purposes of the NZMHA, but only on the authority determined by a TWO THIRDS majority vote by the Members of the NZMHA present at any AGM or SGM of the NZMHA.





A Reviewer may be appointed by the Council to prepare a Review Report on the Financial Statements to be presented to the NZMHA at the Annual General Meeting.

The Annual Financial Report and Statements of the NZMHA must be filed with the Registrar of Incorporated Societies each year within three months of the AGM, and before 30th November.

REGISTER AND STUD BOOK

The Council is responsible for the NZMHA's Register of Members and Stud Book. The Council shall employ an independent Registrar to supervise and maintain the NZMHA's Register of Members and Stud Book.

The NZMHA Registrar shall not be a member of Council.

PRIVATE PECUNIARY PROFIT

Any income, benefit or advantage must be used to advance the Purposes of the NZMHA.

No Member of the NZMHA, or anyone associated with a Member, is allowed to influence any decision made by the NZMHA in respect of payments to, or on behalf of, the Member or associated person of any income, benefit or advantage.

Any payments made to a Member of the NZMHA, or a person associated with a Member, must be for goods or services that advance the Purposes of the NZMHA and must be reasonable and relative to payments that would otherwise be made between unrelated parties.

The provisions and effects of this clause shall not be removed from this Constitution, and shall be included and implied in any document replacing this document.

INDEMNITY

No Member of the NZMHA Committee shall be liable for any loss or expense incurred by the NZMHA unless such a loss or expense arises from that person's dishonesty or deliberate default.

Members agree to hold harmless and indemnify the NZMHA from all claims.

INSURANCE

The NZMHA shall secure and maintain such insurance as deemed necessary by the Council.

MEDIA SPOKESPERSON

All contact from the media should be directed to the President, or another Council Member who may be appointed as the NZMHA's Media Spokesperson.

COMPLAINTS AND DISPUTE RESOLUTION

All Members, including Council Members, are obliged to cooperate to resolve disputes efficiently, fairly, and with minimum disruption to NZMHA activities.

The NZMHA must ensure a dispute is investigated and determined as soon as is reasonably practicable after receiving or becoming aware of a complaint made in accordance with this Constitution.

Members are encouraged to contact their Regional Delegate to discuss any questions or concerns in the first instance. Any Member may contact a Council Member to discuss a matter of concern in a timely manner. If not resolved to the Member's satisfaction, the Council Member shall promptly inform the President. The President shall discuss the matter with another Council Member if the President is the first point of contact. These two Committee Members will decide whether the matter can be easily resolved, or if it should be discussed by the whole Council, either at the next scheduled Council Meeting, or earlier if deemed necessary and advise the Member of the plan. The President or a delegated Council Member will contact the Member to advise the outcome of any such meeting.

If the Member is not satisfied that they have received a fair hearing, they may initiate a formal complaint by giving notice to the Council in writing that states that the Member is starting a procedure for resolving a dispute in accordance with the NZMHA's Constitution. The procedures that must be followed for a formal complaint are detailed in full in Schedule Two of the Act.

The NZMHA may make a complaint involving an allegation against a Member or Officer following the procedures outlined in Schedule Two of the Act.





Should any Member or Non-Member be unsuccessful in an attempt to overturn the NZMHA's decisions, actions, rules or regulations, that Member or Non-Member shall reimburse the NZMHA for all reasonable legal fees, court and other expenses incurred.

A person who has initiated any legal action against the NZMHA shall not be eligible to be nominated for election to Council thereafter.

SUSPENSION, DISQUALIFICATION OR EXPULSION OF MEMBERS

If it is the Council's opinion that the conduct of any Member has brought the NZMHA into disrepute, or the Member has violated the NZMHA's Constitution, Rules, Regulations or Policies, the Council may deal with the Member as follows. The Council shall give not less than fourteen days' notice to the Member to attend a meeting of the Council at which the matters alleged will be explained to the Member who shall have the right to reply and offer any explanations. After hearing any statement made by the Member or their representative, the Council may take any of the following actions: -

- Take no further action
- Suspend the Member from membership for a period the Council decides.
- Disqualify the Member from participation in any NZMHA events for a period the Council decides.
- Expel the Member from the NZMHA.

Subscriptions will not be refunded to Members who are suspended, disqualified or expelled.

If a former Member's membership was terminated following a disciplinary or dispute resolution process, the applicant may be re-admitted to the NZMHA only by a resolution passed at an Annual General Meeting or Special General Meeting on the recommendation of the Council.

AMENDMENTS TO THIS CONSTITUTION

This constitution must be reviewed every three years, as required by The Act. It may be updated sooner to meet the requirements of the NZMHA and The Act.

The Constitution of the NZMHA may be amended at an Annual General Meeting or a Special General Meeting of the NZMHA convened for that purpose.

Nothing in these rules shall prohibit the amendment of any proposal specified in the notice.

Any resolution to amend the Constitution of the NZMHA must be approved by a two-thirds (66%) majority of the Members present and voting at the Annual General Meeting or Special General Meeting.

Any Member driven proposal to amend or replace this Constitution shall be signed by at least TEN per cent of eligible Members and given in writing to the Committee at least SIXTY days before the Annual General Meeting or Special General at which the resolution is to be considered and accompanied by a written explanation of the reasons for the proposal.

The Council shall give all Members notice of the proposed resolution, the reasons for the proposal, and any recommendations the Council has, at least TWENTY ONE days before the Annual General Meeting or Special General Meeting at which any amendment is to be considered.

When an amendment is approved by an Annual General Meeting or Special General Meeting it shall be promptly notified to the Registrar of Incorporated Societies in the form and manner specified in the Act for registration, and shall take effect from the date of registration.

No alteration of the purpose, pecuniary profit clause or liquidation clause shall be made which affects the tax exempt / non-profit status of the NZMHA. This clause shall not be removed from this document and shall be included and implied in any document replacing this document.

AMENDMENTS TO THE OFFICIAL SHOW RULES

The Council has the power to amend the NZMHA Official Show Rules at any time. Council approved amendments to the Official Show Rules shall be promptly notified to Members and shall take effect from the date specified in the notice.





All such interim amendments to the Official Show Rules shall be reviewed, amended and voted on by Members at the following Annual General Meeting.

A resolution to permanently adopt the new Rule must be approved by a two-thirds (66%) majority of the Members present and voting at the Annual General Meeting.

Any Member driven proposal to amend the NZMHA Official Show Rules shall be submitted to the Committee on the official NZMHA Remit form at least SIXTY days before the Annual General Meeting or Special General at which the resolution is to be considered.

LIQUIDATION AND REMOVAL FROM THE REGISTER

The NZMHA may be removed from the Register of Incorporated Societies if there are fewer than ten Members, or for other reasons detailed in Part 5 of the Act.

The Council shall give THIRTY working days written notice to all Members of the proposed resolution to remove the NZMHA from the Register of Incorporated Societies.

The Council shall also give written notice to all Members of the Annual General Meeting or Special General Meeting at which any such proposed resolution is to be considered. This notice shall include all the information required by section 228(4) of the Act.

Any resolution to remove the NZMHA from the Register of Incorporated Societies must be passed by a two-thirds (66%) majority of all Members present and voting at a Special General Meeting convened for the purpose to resolve that the NZMHA be dissolved from the date specified in that resolution.

On the liquidation or removal from the Register of Incorporated Societies all NZMHA assets remaining after payment of debts and liabilities of the NZMHA shall be:

- Donated to any organisation having aims similar to those expressed in the Purposes of the NZMHA on such basis as shall be decided upon by a majority vote of the Members present at the Special General Meeting convened for the purpose of considering the dissolution of the NZMHA.
- No Member shall receive any surplus funds or assets on winding up.





OFFICIAL SHOW RULES

REGISTER AND STUD BOOK - RULE 1

1. The Council is responsible for the Register and Stud Book of the New Zealand Miniature Horse Association Incorporated, and both shall be under the supervision of the NZMHA Registrar.
2. Open registry: - Subject to these Rules, the Register and Stud Book of the New Zealand Miniature Horse Association Incorporated shall be open to Miniature Horses in the following categories:
 - a. Temporary Registration: for Miniature Horses aged 0-60 months.
 - b. Permanent Registration: for all qualified Miniature Horses who have attained the age of 60 months. All imported horses with proof of importation shall have the word IMP and the country of origin on their New Zealand registration papers.

For the purposes of these Rules, a Miniature Horse is one that meets the requirements of the NZMHA's Standard and when measured at the base of the last hair of the mane, while standing squarely on a level surface, falls within one of the following categories;

Category A: measures 34 inches or less in height.

Category B: measures more than 34 inches, but not more than 38 inches in height.

Height Limitations: - At no time shall a Miniature Horse remain registered with the NZMHA if its height, measured at the base of the last true mane hair while standing squarely on a level surface, exceeds 38 inches.

3. The NZMHA Register shall be closed. All newly registered horses shall consist only of those horses with previously registered NZMHA sires and dams, with the following exceptions:

- a. Registry Transfers

Any imported Miniature horse registered with an approved closed overseas registry may transfer to the NZMHA Register on payment of the fees and compliance with the conditions for registration stated in the NZMHA Rules. "Approved closed overseas registries" shall be determined from time to time by the NZMHA Council.

- b. Hardship Registration

Any horse over the age of 24 months with one or more unknown or unregistered parents and not complying with the Rule G05 - NZMHA Height Verification, shall on payment of the appropriate fee, be eligible for registration. Height verification shall be conducted by a Member of Council, or the Council's nominee. The report shall be accomplished by arrangement between the owner and the inspector at the owner's expense.

The Hardship Registration Fee shall be determined by the Council but in all instances shall not be less than:

- TWENTY times the regular stallion fee
- TEN times the regular mare fee
- FIVE times the regular gelding fee.

In the case of stallions, the normal fee for a Stallion Certificate of Soundness shall also be payable when applicable.

4. Offspring/Progeny

Only foals born as the result of breeding after the post mark on the hardship application shall be eligible for registration under the normal registration criteria and for the regular fee;

Any foals born outside this time, including any in utero foals at the time of the hardship application will be eligible for registration provided both parents are registered with the NZMHA at the time of the registration application. These foals:

- must be DNA parent qualified,
- must comply with the Rule G05 - NZMHA Height Verification at the time of inspection,
- must comply with any other hardship registration requirements, and





- must meet all other registration criteria

The Progeny Hardship Registration Fee shall be determined by the Council but in all instances shall not be less than TWO times the regular registration fee.

Horses registered under this clause shall subsequently comply with all the NZMHA's Rules.

5. The Council shall recommend a schedule of fees to the Annual General Meeting, and the membership shall determine, the fees for registration, issuing registration certificates, and furnishing other instruments or documents of the NZMHA for Members and Non-Members. The Council shall determine the fees for all items not expressly stated in these Rules. All fees required by the NZMHA shall be payable in New Zealand currency.

6. Non-Breeding Stock – The owner of any filly or mare, either registered or eligible for registration, may request that the registration records and certificate of registration be endorsed "Non-Breeding Stock". The Registrar will, on receipt of the duly signed document and the appropriate fee, register the filly or mare with the endorsement or in the case of a registered filly or mare endorse the certificate of registration, but shall not, at any subsequent date knowingly register any offspring of that filly or mare whether such future request be by normal registration process or hardship provision. The wording "Non-Breeding Stock" shall be boldly displayed on the Certificate of Registration.

7. Exported Horses - All exported horses shall have the suffix EXP added to their name when proof of export is provided to the Registrar.

MINIATURE HORSE SHOW OFFICIAL RULES – RULE 2

The New Zealand Miniature Horse Show shall be run under the New Zealand Miniature Horse Association Inc Show Rules.

The Annual General Meeting shall set the criteria for approving the show Rules and policies for approved Miniature Horse Shows. These shall be published in the Official Rule Book of the New Zealand Miniature Horse Association Incorporated.

Printed copies of the official rule book shall be made available to Members at a cost to be determined by the Council from time to time, and shall contain the NZMHA's Constitution, Rules, Regulations, Policies and other NZMHA information. This information shall also be available on the NZMHA's website at all times.

The Council has the power to act on and enforce any of these Rules as deemed necessary.

RIGHTS OF NON-MEMBERS - RULE 3

Individuals who are Non-Members, agree to be bound by the NZMHA Constitution, Rules and Council decisions simply by taking any of the following actions; owning an NZMHA registered Miniature Horse; filing a registration application or other NZMHA documents; or participating in NZMHA events.

REGIONAL DELEGATES - RULE 4

Regional Delegates liaise with NZMHA Members and affiliated clubs in their region. They are a Member's first point of contact for any questions or concerns. Regional Delegate contact information can be found on the NZMHA website.

NOTIFICATION OF SHOWS – RULE 5

1. Regional Delegates shall notify Members in their region about all NZMHA Shows, Hi Point and Gelding Incentive shows in their region.
2. Members shall be notified at least FOURTEEN days before the final day of entry for the show.
3. Written notification can be in the form of a list or the show schedule.
4. In the absence of a Regional Delegate, notification shall be carried out by a Council Member.

NOTIFICATION OF MEASURING DAYS – RULE 6

1. Regional Delegates shall notify Members, in their region about official measuring days in their region.
2. Members shall be notified at least SEVEN days prior to the measuring day.
3. In the absence of a Regional Delegate notification shall be carried out by a Council Member.





MEASUREMENT OF HORSES - RULE

For registration purposes, measurements of Miniature Horses may be performed by a Registered Veterinarian or Regular Member of good standing, other than the horse's owner, lessee, vendor, breeder or other interested party, or the family of the same. The onus is on the person doing the measuring to ensure it is done with the utmost care and honesty.

Where the Council is satisfied that compliance with the clause above would be unreasonably difficult, it may, without prejudice, accept other reliable documentation as evidence of height and instruct the registrar to issue the appropriate certificate.

The name, address and signature of the measurer must be provided to the Registrar with all applications calling for height measurement, and these details may also be recorded on the horse's registration certificate.

MEASUREMENT PROCEDURE - RULE 8

The correct procedure for height verification is to measure the vertical distance from the base of the last true hair of the mane, to the ground with the front two legs vertical and in line with or parallel to the measuring device, and the back of the hocks in a vertical line with the horse's buttocks. The horse's head and neck should be in a natural position and the animal must stand squarely on all four feet. After initial measurement, horses may not return more than ONE time to be re-measured for the same occasion they were initially measured for.

METRIC EQUIVALENTS - RULE 9

For the purpose of the NZMHA's Rules and Regulations the following metric equivalents apply:

1 inch	is equal to	2.54 centimetres
34 inches	is equal to	86.36 centimetres
inches	is equal to	96.52 centimetres

QUALIFICATION AS A MINIATURE HORSE - RULE 10

A "qualified" Miniature Horse for the purpose of these Rules and for registration with the New Zealand Miniature Horse Association Incorporated is a horse that is not more than 38 inches in height when measured in the manner detailed in Rule 8, and conforms to the NZMHA's Standard of Excellence for the breed detailed in Rule G01. A horse may be refused registration or disqualified for any of the following -

- Height in excess of 38 inches
- Dwarfism
- Overshot (lower jaw) or monkey mouth (3 mm maximum allowable)
- Undershot (lower jaw) or parrot mouth (3 mm maximum allowable)
- Monorchids or cryptorchids in stallions
- Lockstifle, congenital cataract, nasal disease, navicular disease, or malformation of the genitals;
- Any other determinable genetic fault.

Eligibility for Registration

- Temporary Registration or foal recording is available for qualified Miniature Horses from birth to the actual age of 60 months. However, once a stallion has attained the age of 60 months an approved Certificate of Soundness as per the NZMHA form, will be required, except where a stallion is to be used for stud purposes prior to the actual age of 60 months, then an approved Certificate of Soundness will also be required. Failure to produce such certificate will result in the refusal or cancellation of registration.
- Permanent Registration is available for a qualified Miniature Horse once it has attained the actual age of 60 months. Stallion registration requires an approved Certificate of Soundness as per the NZMHA form.

MICROCHIPPING, PREFIXES AND SUFFIXES - RULE 11

Miniature horses registered with the NZMHA may be microchipped. All prefixes and suffixes must be approved by and registered with the NZMHA.

REGISTRATION PROCEDURE - RULE 12

Applicants must complete, sign and submit proper NZMHA registration application forms, with photographs of the horse taken in such manner as required on the form, to the NZMHA Registrar.





1. Responsibility - The owner of the dam at the time of foaling is responsible for the foal's registration. If a foal is to be listed in another party's name than the owner of the dam at the time of foaling, then a transfer report and fee is required.
2. Naming of the Horse - The owner of the dam at the time of foaling has the right to name the offspring. The name of the horse cannot be a duplication of any other name recorded on the records of the registry, and must be distinguished by a prefix or suffix that has not been used by another farm or breeder.
3. Stud Prefixes - Prefixes and suffixes must be reserved and registered by request and payment of the required fee to the NZMHA. Foals may not be registered by a breeder until that breeder has registered a prefix or suffix with the New Zealand Miniature Horse Association Incorporated.
4. Alteration - Names of horses may not be changed after registration.
5. Breeder - The owner or lessee of the dam at the time of service shall be listed as the breeder for all records.
6. Temporary registration - Any horse registered temporarily shall be eligible for permanent status within SIX months after becoming eligible. If not brought permanent, temporary papers will be revoked.
7. Term of Temporary Registration - Temporary certificates shall contain the following phrase: "This certificate is valid until..... (date) unless horse exceeds 38 inches in height. Registration will be revoked SIX months after said date if application is not made for permanent status.
8. Reinstatement - Revoked registration papers may be reinstated provided the horse is not more than 38 inches in height, paying two times the normal cost of applying for permanent status as per the fee schedule.
9. Foals of Temporary Registered Parents -
 - a. No foal shall be accepted onto the Register while either parents' papers have been revoked.
 - b. No foal may be registered if either parent is eligible for permanent registration until such time as the eligible parent(s) are permanently registered.
 - c. The height of the temporary registered sire and, or dam is required on the foal's certificate along with the word "temporary".
 - d. If the height of the temporary registered sire or dam exceeds 38 inches in height, no further foals will be allowed to be registered to them. Foals previously registered shall not be affected.
10. Registration Numbers - The NZMHA will issue consecutive registration numbers, in the order that applications are processed by the NZMHA.
11. No foal may be registered until its dam has reached the actual age of thirty-six (36) months.
12. Joint and common ownership: where any certificate or document is required to be signed under these Rules and the ownership of the subject horse is recorded as either joint or common between two or more persons, the following shall apply:
 - a. Where ownership is recorded as being *common* with the word "and" interposed between the names of the owners, the signatures of all recorded owners shall be required for all purposes;
 - b. Where ownership is recorded as *joint* with "or" interposed between the names of the owners, the signatures of all owners shall be required for the purposes of application for registration, transfer of ownership and Notice of lease, unless a letter signed by all owners is provided to the Registrar advising that the signature of any one authorised representative of the joint owners is all that is required.
 - c. Where joint owners do not specify that ownership is common by interposing the word "and" between the names of the owners, it shall be deemed that ownership is joint.





REGISTRATION CERTIFICATES - RULE 13

The NZMHA shall issue a Certificate of Registration based on the information submitted on the proper form attesting to the qualification for registration.

1. Transfer without Signature of Recorded Owner - Whenever legal title to a registered horse passes to another by reason of death of the recorded owner, foreclosure of any liens, or by any order or decree of the court, or otherwise by operation of law, the NZMHA may transfer the registration of any such horse to the new owner upon:
 - a. Order of a court of jurisdiction or other satisfactory proof of authority for a transfer:
 - b. Payment of the transfer fee and any reasonable costs and expenses of investigation; and
 - c. Satisfaction of such other requirements as may be adopted by the NZMHA.
2. Transfers of Ownership - all registrations of transfer of ownership of registered Miniature Horses, shall be duly recorded on the correct NZMHA transfer form, and forwarded, together with the prescribed fee, to the NZMHA within SIXTY days of the transfer taking place. Failure to comply within this time, will cause additional fees to be charged.
3. Sale without certificate of registration - if a registered horse is sold without the certificate of registration, the certificate must be surrendered by the recorded owner to the NZMHA for cancellation.
4. Duplicate Certificates - To obtain a duplicate certificate of registration, the recorded owner must file a completed affidavit with the NZMHA explaining the loss of the original certificate, and pay the duplication fee. Upon approval by the NZMHA, a duplicate certificate, so marked, will be issued to the recorded owner.
5. Replacement certificates - To obtain a replacement for a certificate that has been torn, mutilated, soiled or otherwise defaced, but which is still identifiable, the recorded owner must submit the original certificate to the NZMHA for identification and pay the replacement certificate fee.
6. Certificate Corrections - A recorded owner may request a change in the horse's height, markings, or colour as shown on the certificate by submitting the certificate of registration to the NZMHA along with a signed affidavit of height or statements attesting to the corrections or changes, and submit such additional information as may be required by the NZMHA. There shall be no charge for an amended or corrected certificate.
7. After a colt or stallion has been gelded, the certificate of registration must be submitted to the NZMHA by the recorded owner, together with notification of the procedure. A new certificate will be issued at no charge.
8. Cancellation on death of a Horse - On the death of a registered horse, its certificate of registration and a statement signed by the recorded owner showing the date of death must be submitted to the NZMHA for recording. On request the NZMHA will mark the cancellation on the back of the certificate and return it to the recorded owner.
9. New pictures required - New photographs may be required under all sections of Leases Rule 15.
10. Ownership of an issued New Zealand Miniature Horse Association Incorporated registration certificate remains with the NZMHA. A certificate is issued on the basis of the written application submitted and attested to by the owner, and on the express condition that the NZMHA has the right to correct and, or cancel the certificate for cause under its Rules and Regulations.

RECORDS - RULE 14

1. Individual Personal requirements - Any person subject to these Rules and Regulations may be required to supply such information and documents as the NZMHA may determine to be necessary with respect to the registration of horses or the transfer of registration certificates.
 - a. Record keeping - Complete and accurate records of breeding (hand and pasture breeding), foaling, etc, must be kept in permanent form by the owner of horses and these records must be





available to the NZMHA as be determined necessary with respect to the registration or the transfer of registration certificates.

- b. Failure to keep or show Records - If the NZMHA determines that no systematic and satisfactory plan for keeping records is in use, or if no records are made available on NZMHA's written request for compliance, the NZMHA may, for up to FORTY FIVE days, temporarily refuse registration or transfer of registration certificates from such owner until the records are complete. If during that FORTY FIVE day period the owner fails to demonstrate compliance with the NZMHA's request to provide the office with such paper-work or for keeping and maintaining a systematic and satisfactory set of records, the NZMHA may proceed against the owner under the Rules of disciplinary procedure.
2. Annual Reports
 - a. Stallion breeding reports shall be submitted to the NZMHA office by 31 July of each year. If a breeding stallion dies during any current breeding year, his stallion report is due within THIRTY days following his death.
 - b. Annual Horse Returns shall be submitted to the NZMHA office by 31 July of each year, by all Members, showing all horses owned and leased by them at the time.
 3. Service and Breeders Certificates

A Service or Breeders certificate signed by the owner of the stallion and the owner of the mare at the time of service must be submitted with the application for registration of a foal. The certificate shall certify the date or dates the service occurred. The certificate shall be presented unaltered. No certificate is required where the applicant is the owner of both the mare and stallion at time of service.
 4. Right to Refuse, Deny, or Cancel Registrations - The NZMHA shall only accept Miniature Horses that qualify for registration, and deny request for registration, transfer, or cancel such paperwork under the Rules and Regulations of the NZMHA. Should the NZMHA take any action, the NZMHA will notify the person(s) involved or the applicant in writing, who may then request a hearing to determine the validity of action taken.
 - a. Request for hearing - The request must; be in writing; state all grounds and reasons the applicant relies on for determining valid registration, and be received by the NZMHA within THIRTY days after receipt of the Notice of denial or cancellation.
 - b. Burden of proof - if a request for a hearing is received in accordance with this rule, a hearing will be held as provided in the Constitution and Rules on hearings and appeals. In all disciplinary matters the burden of proof lies with the charged person. The applicant or person(s) seeking registration or to retain or change status of registration of a horse will have the burden of proving the horse qualifies for registration in the NZMHA. In all proceedings concerned with or affecting the registration and records of the NZMHA, the burden of resolving any doubt as to the true parentage or identification of a horse shall be on the applicant, owner, lessee, or other Members involved. If no request for a hearing is received within the required time period the NZMHA's decision stands as final.
 - c. No person shall refuse a reasonable request, to assist the NZMHA, its Officers, Council, or agents, in locating, identifying, and inspecting, or to answer promptly and truthfully any inquiry concerning a horse or an ancestor thereof, in their ownership or control, that has been registered, or for which an application to Register has been made.
 5. Procedures for Denial or Cancellation of Registration - The NZMHA may propose to deny or cancel the registration of a horse if it finds that there are reasonable grounds to believe:
 - a. That the horse does not meet the requirements for registration; or
 - b. That the horse identified as the subject of registration is not the same horse the certificate is issued to or requested for; or
 - c. That any information on the applicant or registration certificate is determined to be false or incorrect. The NZMHA will advise the recorded owner in writing of any proposal to deny or cancel the registration and the reason supporting this proposal. The recorded owner shall have THIRTY days to provide the New Zealand Miniature Horse Association Incorporated registered Office with information preventing denial or cancellation. If such information does not resolve the difficulty





the decision of the Registrar stands, and the recorded owner may then request a hearing or appeal as per the rules and Regulations.

LEASES - RULE 15

For a lease of a horse to be recorded by the NZMHA, whether for breeding or showing purposes, written Notice of its existence shall be filed with the New Zealand Miniature Horse Association Incorporated Office, signed by both lessor (or authorised agent) and lessee (or authorised agent) along with the fee outlined in the fee schedule.

The Notice shall provide the effective date of the lease, the name and registration number of the horse, and may provide a termination date, otherwise it may be terminated by written Notice, giving a termination date, signed by both lessor and lessee; or by a properly executed transfer report that shows a change of ownership from lessor to lessee signed by the lessor. No additional fee shall be charged for termination, whether automatic or by subsequent Notice thereof.

1. Recognition - New Zealand Miniature Horse Association Incorporated will recognise only one lease per horse.
2. Records - In regard to NZMHA procedures, recording a lease Notice authorises a lessee to execute all documents relating to the recognised activities of breeding and showing but is limited to the lodged lease agreement.
3. Transfer of Ownership - During the effective term of the lease the NZMHA will not record subsequent changes of ownership until the lease is terminated; and only the lessee (or their authorised agent) is authorised to sign breeder's certificate, stallion breeding report or registration application pertaining to the leased horse.

BREEDING REQUIREMENTS - RULE 16

1. Forty two Day Rule - After a mare has been exposed or bred, by either hand or pasture breeding, to one stallion, at least FORTY TWO days must elapse before exposing the mare to a different stallion.
2. Pasture Breeding - Only one colt or stallion over the age of six months may be run with a mare or group of mares in a pasture, and they must be enclosed by permanent fencing maintained in such a manner that no other stallion can cover a mare.

HARDSHIP - RULE 17

Where compliance with any single Rule or Regulation is deemed to be unduly difficult, application may be made to the Council for a Discretionary Alternative. Until an Approved Discretionary Alternative is given, that Member must abide by all NZMHA Rules and Regulations as defined.

OVERDUE PAYMENTS - RULE 18

The Council may suspend or deny any Member privileges of the NZMHA, and any Non-Member may be denied privileges of the NZMHA, for failing to pay any fees or obligations owing to the NZMHA when due, provided that the Council has given FOURTEEN days written Notice of the accounts due and the Council's intention to suspend or withhold privileges of the NZMHA to the Member or Non-Member. Any suspension or denial of privileges under this section shall terminate on full payment of the obligation due to the NZMHA.

EXPECTED BEHAVIOUR - RULE 19

All Members must treat each other with respect. All NZMHA representatives shall be treated with courtesy, cooperation and respect, and no person shall direct abusive or threatening conduct towards them. Intimidation, abuse or threatening conduct shall not be accepted by any Member at any NZMHA sanctioned activity. Any such behaviour should be promptly reported to the Regional Delegate.





PROHIBITED FRAUDULENT PRACTICES - RULE 20

1. False Endorsements - No person shall represent, by advertisement, claim, or otherwise, that a horse has earned or is entitled to any official NZMHA designation, honour, or title, prior to the actual recording of any such designation, honour or title in the NZMHA records.
2. False Representation - No person shall represent that any horse owned or managed by them is registered with the NZMHA unless the horse is registered in the official records of the NZMHA; and no person shall represent as a Miniature Horse any Horse other than those horses that meet the NZMHA's established definition of a Miniature Horse, and for which a certificate of registration was issued.
3. False Statements - All information provided to the NZMHA as a basis for action by the NZMHA or any of its Officers with respect to any horse, must be true and correct.
4. False Certificates - No person, firm, or corporation shall issue, sell, exchange, give away, receive, or offer to do any thereof, any false or fraudulent official certificate issued by the NZMHA.
5. False Identification - No person firm, or corporation shall issue, sell, exchange, give away, or receive any registration certificates of the NZMHA without the transfer of the same and correct horse.
6. Name of Horse - No person shall advertise, or enter in any horse event or competition, any horse registered with the NZMHA by any name other than its complete registered name.
7. Ringers and Look-Alikes - No person shall represent as a registered Miniature Horse, any horse other than the horse for which the NZMHA's certificate was issued.
8. Alteration of Certificate - No change in or alteration of a certificate of registration or identification required by the NZMHA shall be made except by the NZMHA on proper evidence of the necessity for any such change or alteration, by reason of change in colour or markings; change in height; mistake or the like; nor shall any person display or advertise or have in their possession any such certificate that has been changed or altered otherwise than by the NZMHA, or on its authority.
9. Alteration of Marking - No person shall alter, change in any way, or attempt to hide the natural markings of a horse by surgery, dye, or any other manner.
10. Cosmetic Surgery - Any surgical procedure, other than gelding, that could affect the horse's performance or alter its natural conformation or appearance is prohibited, except for surgical procedures performed by a duly licensed veterinarian for the sole purpose of protecting the health of the horse.

PENALTIES - RULE 21

Any Member may be suspended or expelled from the NZMHA, and any Member or Non-Member may be denied any and all privileges of the NZMHA by the Council if it is established by satisfactory evidence that a Member or Non-Member has violated any NZMHA rule, regulation or policy.

1. On or after such time as any person has been suspended, expelled or denied NZMHA privileges, in addition to other provisions of these rules or policies of the NZMHA, the following restrictions may apply:
 - a. Participation, Accredited Privileges - Such persons shall not participate in any NZMHA approved events, shows, or functions, nor shall such person be eligible to hold any other NZMHA accreditation.
 - b. Registration and Transfer Privileges - No horse shall be registered that is either sired by a stallion or out of a mare owned by such person or owned by any Member of the same household during the suspension period or after expulsion from the NZMHA when the breeding date is on or subsequent to the date of the disciplinary action. All records of breeding for twelve (12) months prior to the disciplinary action, under this rule, shall be submitted on proper written and signed forms, within fifteen (15) days after Notice of disciplinary action.





- c. Horse's Eligibility to Participate in Shows - No horse that is recorded in the name of such a person, their spouse, or any Member of the same household, is eligible to participate in any event approved or recognised by the NZMHA, including shows and sales.
 - d. Personal Signature Recognition - The NZMHA shall not accept the signature of such person, nor their spouse, nor the signatures of any Member of the same household on registration applications, breeding certificates, or stallion breeding reports evidencing breeding on or after the date of such disciplinary action.
 - (i) Such signatures will be honoured on transfers and bills of sale for the purpose of allowing such disciplined person or their spouse to transfer horses recorded in their ownership at the time of such disciplinary action.
 - (ii) Written leases filed with the NZMHA prior to the time of disciplinary action shall remain valid and the signature of the lessee shall be accepted during the term of lease, but no renewal thereof.
2. Agents and Employees - if any person acting as agent for the owner of a horse or any person having horses owned by another in their care, custody or control, is found to have violated these rules and Regulations, the Council may proceed against that person as provided for in these rules. In addition, the Council may direct the NZMHA to refuse acceptance of any registration, or transfer of certificates of registration, or breeder certificates, or all three, for horses in that person's care, custody or control.
3. Further Action - During the period of expulsion, suspension, or denial of NZMHA privileges, failure to comply with these Regulations and any other expressed conditions or restrictions of said disciplinary action, may constitute grounds for further disciplinary action.

NZMHA INDEMNITY - RULE 22

The NZMHA, Council, Officers, employees, representatives and agents, will attempt to obtain true and complete information relating to the registration, appeals, hearings, and all other business pertaining to NZMHA activities and business. Except for proven intentional wrong doings, neither the NZMHA or any of the above shall be liable for any damages or otherwise, for issuing any certificate of registration, for refusing to issue a certificate, for issuing any pedigree statements, for the refusal to transfer any certificates of registration, for any disciplinary proceedings brought against or penalties imposed on any Member or Non-Member, by or on behalf of the NZMHA.

