

# New Zealand Miniature Horse Association Inc



COUNCIL MEETING MINUTES  
6-7 December 2014  
Brentwood Hotel, Wellington

**UNCONFIRMED**

## Present:

Margaret Miller, Joan Coppell, Shona Milsom, Michael Goodwin, Aaron Harrison, Cara Murtagh, Joanne Kriletich, Leanne Stringer.

## Apologies:

Robyn Bell, Colleen Sands, Jackie Krzyzewski

**Moved that the apologies be accepted**

**Michael Goodwin/Aaron Harrison**

**Carried**

Margaret Miller welcomed Cara Murtagh and Aaron Harrison to their first meeting of the NZMHA Council. They were reminded they are here only for NZMHA and no particular person or group.

**Moved that the minutes of the meeting held 15-16 August 2014 confirmed as a true and correct record.**

**Joan Coppell/Joanne Kriletich**

**Carried**

## Matters Arising

Nil

## Financial

Margaret Miller advised that the financial item on the agenda will be deferred until 11am at which time Jackie Krzyzewski will be contacted by phone. She advised the meeting that Jackie has re-entered the financials for the last financial year due to difficulties in transferring the records.

**Moved that the meeting move into committee**

**Margaret Miller/Joan Coppell**

**Carried**

**Moved that the meeting move out of committee**

**Margaret Miller/Joan Coppell**

**Carried**

## General business

The issue of minors signing documentation was raised and the meeting agreed that all the NZMHA forms to be changed to say must be signed by person/s over 18 years of age or signed by a parent or guardian.

It was confirm that persons under 18 years of age will never own a horse outright until they are 18.

**Moved that all NZMHA forms and documents must be signed by an adult over the age of 18 or in the case of someone younger must be co-signed by a parent or guardian**

**Joan Coppell/Michael Goodwin**

**Carried**

## **Youth Team**

Margaret Miller advised the meeting that she had received a total of seven applications for the youth team and that herself and Shona Milsom had read through the applications and offered their recommendations to council.

Emma Barnett  
Georgina Garton  
Rebecca Brosnan  
Taylor Sowry

Jenny Slater – Non travelling reserve – although will be advised she can travel as the team but will receive no funding.

The council discussed the recommendations and confirmed the team as recommended.

Margaret Miller advised the meeting that she would like to travel with the team and she would also like the Secretary to also accompany the team to Australia.

Aaron Harrison advised the meeting he would like the non travelling reserve to also be given the opportunity to accompanying the team to Australia.

**Moved that the reserve member becomes a travelling member and also be given the grant of \$250 towards the costs.**

**Aaron Harrison/Michael Goodwin**

**Carried**

Further discussion on the youth team was deferred until after the Treasurer's report.

## **Financial**

The Treasurer spoke to her report as previously circulated. This report was up to 30 November 2014 and showing a total income of \$58, 527.60 and expenses for this operating year of \$61,000.

The Treasurer advised the meeting that she had found that a lot of creditors were not paid at the end of the last financial year.

It was confirmed that the Accounts for review would be from the accounts presented at the last AGM.

**Moved that the accounts be accepted up to 30 November**

**Jackie Krzyzewski/Shona Milsom**

**Carried**

The Treasurer advised that a membership cheque had been returned by the bank and she would now go back to the member concerned to resolve.

Margaret Miller asked the Treasurer for the amount that was available in the Youth Fund.

Jackie Krzyzewski subsequently confirmed that this was approximately \$3,400.

11.30am - Leanne Stringer arrived at meeting

The meeting extended their thanks to Jackie her work in sorting out the accounts.

**Moved that the treasurer's report be circulated to the Council members but that it be kept in committee until such time as the findings of the reviewer are revealed.**

**Margaret Miller/Joan Coppell Carried**

**Moved that the 2013-2014 accounts be reviewed. Secretary to confirm with a local auditor who is a Chartered Accountant on the cost and availability to review the accounts.**

**Cara Murtagh/Margaret Miller Carried**

The immediate past treasurer to be advised to send the paperwork down to the Secretary for the review.

**Moved that the expenses for this meeting be paid**

**Shona Milsom/Michael Goodwin Carried**

**Moved that the ribbon expenses and Council expenses for this meeting be paid**

**Margaret Miller/Michael Goodwin Carried**

## **Youth Team – Continued**

**Moved that council approve \$250 each towards Margaret Miller and Shona Milsom to take the youth team to Australia**

**Joan Coppell/Joanne Kriletich Carried**

**Moved that four youth be given \$250 towards their costs**

**Joan Coppell/Michael Goodwin Carried**

**Moved that the reserve be told she can travel but she will not get funding unless she gets in the team**

**Joanne Kriletich/Joan Coppell Carried**

## **Correspondence:**

**Moved that the meeting move into committee**

**Michael Goodwin/Aaron Harrison Carried**

**Moved that the meeting move out of committee**

**Margaret Miller/Cara Murtagh Carried**

Broke for lunch 12.00 pm

Reconvened 1pm

MHCOS letter – secretary advised the meeting that she thought it wasn't the horse numbers but the support of the club personnel in the running of the shows.

Margaret Miller advised that the numbers have always been low and there were club members who chose to attend an A & P show being run the same time.

Council extended an apology to MHCOS for the misunderstanding as the wording in the minutes was misleading – the discussion was referring to the number of horses at the show.

**Moved the correspondence be accepted**

**Aaron Harrison/Cara Murtagh**

**Carried**

## **Regional Delegates Reports**

Not previously circulated.

Cara Murtagh talked through the organisation of the measuring days in her area. Cara to work with the clubs involved to find suitable venues and dates.

Joanne Kriletich presented her report to meeting.

## **Measuring**

Upgrades received:

Trainee to Witness

Amanda Wilson

Jan Jackson

Colleen Phillips

Crystal Schwass

**Moved that the upgrades be approved**

**Joanne Kriletich/Leanne Stringer**

**Carried**

Joanne Kriletich advised that she has been advised that more measurers are needed in Taranaki and a measuring training day is to be considered. She advised that Maggie McLeod is to be put forward as a trainer in her area and she is also keen to have a measuring training day.

**Moved that Maggie McLeod be approved as a trainer**

**Joanne Kriletich/Joan Coppell**

**Carried**

Joanne Kriletich advised of the difficulty in organising training where training is also organised and other events planned.

Measuring and Training: The meeting confirmed that official advertised NZMHA measuring days are designated for measuring and any measuring training that has been organised. Measuring takes priority and any other activities arranged for that day eg meetings, training days etc are to be done after the official time for measuring.



**Moved that the list of approved inspectors be abolished and that the Registrar be given the discretion to appoint an inspector.**

**Margaret Miller/Aaron Harrison**

**Carried**

Imported horse inspection fee – Margaret Miller explained the background of this fee to the meeting. Secretary advised the fact that the fee was never intended as a mandatory fee. The meeting discussed and was decided to put this on the agenda for the next AGM.

Leased horses – The registrar to be asked if it is feasible to note horses that are leased on the NZMHA data base/on line stud book.

Leases: The meeting to recommend to members that the lessor should complete the paperwork before signing the forms and submitting to the Registrar.

### **Disciplinary Action**

A discussion took place on an incident at a show whereby a member used social media to make a derogatory comment regarding a judge.

Members are to be told to be aware what they are posting on FB and make them aware that council are aware of things being posted.

Permanent Upgrades – Council to put in a remit to put in a rule that they must be measured by a measurer.

Youth handling stallions – should be extended to all NZMHA sanctioned events including measuring days. Council to put in as a remit.

## **Sunday**

Meeting reconvened at 9.00am

Thanks were extended to Leanne Stringer for organising the auction items. It was confirmed that details of auction winners to be sent to the Treasurer after the close off date. The Treasurer is to invoice the winners for payment and once received goods would be sent to them.

## **Website**

Membership directory was discussed and as a result it was

**Moved that the treasurer look at the financial viability of printing the membership directory every second year to be posted out with Tinytales.**

**Joan Coppell/Leanne Stringer**

**Carried**

## **National show**

Margaret Miller asked the council to reconsider the a reorder of the schedule for next years show to accommodate the running of the harness inside. Council discussed this and considered it feasible. The secretary to revise the draft schedule.

2016 National Show – The Secretary advised the meeting she has talked to Manfield and pencilled in a date at end of March/beginning of April 2016 for the National Show.

**Moved that we accept the date and hold the Manfield show in 2016**

**Joan Coppell/Joanne Kriletich**

**Carried**

## **Constitution:**

Margaret Miller advised that it need updating. She has spoken to a lawyer who suggested we look at the format on the Inc Society and use that as a basis. It needs to be broken down to how the organisation is run, and needs to include that the council's interpretation of the rules is how they are to be interpreted.

Need someone independent.

Meeting agreed that questions regarding the constitution could be included in the membership survey schedule for early 2015.

## **Judges Seminar:**

Margaret Miller read Wayne Hipsley's report to the meeting. Margaret Miller advised he is genuinely interested in NZMHA and its judges training.

Candidate judges need to be contacting clubs now and ask if they can shadow judge.

Processes need to be put in place for the judges to attend shows and the need for honest feedback.

Margaret Miller advised there are two people that she would like to put forward to be upgraded from probationary judges and will make the recommendations to LOC.

Meeting agreed that if Wayne comes to NZ and is available NZMHA will hold more seminars

Meeting also agreed that Clubs need to provide a judge profile with their judge applications to LOC.

The following procedure was agreed upon for Judge candidates.

### *Judge Candidate application process.*

NZMHA to maintain a profile for each judge – judges to provide a yearly sheet revealing all their judging appointments.

Must attend a NZMHA sanctioned seminar to start, must sit a rule book test.

If possible, an interview with the LOC committee and the person doing the training – minimum of 2 people. Trainer and at least one LOC member.

All candidates – unless deemed unnecessary by the LOC due to their previous judging experience – must attend at least three apprentice experiences with written reports provided from the judge. NZMHA will provide forms. A minimum of one show should be at a miniature horse show.

Judge can be a performance judge only – do not have to judge halter.

Another seminar to be looked at least annually. August/September preferred timing.

Letter to go to all club asking for support for the judges when they request to work with the appointed judges.

Profile request to be sent to all seminar attendees.

**Moved that Cara Scott be upgraded to a fully carded judge.**

**Margaret Miller/Michael Goodwin**

**Carried**

All judges to be made aware of their professional ethics must be maintained at all times both in the social media and whilst they are at shows.

LOC to be proactive with people that have been removed from the judges list and invite them to re-sit the exam and becoming involved in judging again.

**Moved that NZMHA approach the people that have come off the list and inviting them to reinstate their credentials and to update their profiles.**

**Michael Goodwin/Cara Murtagh**

**Carried**

Clubs can check with the LOC before judges are invited to judge – can save time and embarrassment.

**Capping of Club Entry Fees:**

The question of clubs charging non members more to enter their shows was discussed and it was noted that some clubs have run shows with this two tier system this season. Therefore in an effort to make it fair for all no changes would be implemented until the new season

**Moved that at any NZMHA Hi Point show all entry fees for all exhibitors must be the same as from 1 August 2015**

**Michael Goodwin/Aaron Harrison**

**Carried**

**Youth classes**

The meeting recommended that Youth classes should be run as Separate Cat A and Cat B classes.

**Clarification on Open classes.**

Novice horses and novice handlers are to be asked to note that whilst a Novice horse can upgrade to an Open house without the necessary wins, once they compete in an open class they can not compete again in a Novice class.

**Measuring:**

The meeting agreed that measurers who continually decline to attend measuring days are to be sent a letter asking if they still wish to be on the list.

**Stud Book On line:**

The meeting agreed that Joan Coppell as Hi Point co-ordinator and the Regional Delegates are to be given access to the stud book on line for the show entries and hi points.

There being no further business the meeting closed at 2.35pm