

# New Zealand Miniature Horse Association Inc



COUNCIL MEETING MINUTES  
14-15 December 2013  
Brentwood Hotel, Wellington

**UNCONFIRMED**

## **Present:**

Margaret Miller, Jo Duke, Abby Duke, Karin Wilson, Heather Lough, Rose Butt, Jasmine Harrison, Leone Stables, Robyn Bell, Tom Cooper, Shona Milsom,

## **Apologies**

Nil

Margaret Miller advised the meeting of a change to the order of the agenda –correspondence and then Boundary Changes, Showcase and National Show.

## **Minutes of Previous Meeting**

As previously circulated.

Corrections noted were:

Page 1 – Change Rose Webber to Rose Butt

Page 3 – Council expenses.

This should read:

It was confirmed Council members expenses can be claimed at \$25 per day meal allowance and 62c kilometre for mileage. If however two modes of transport are used petrol costs rather than mileage costs to be reimbursed.

It is also noted that Heather Lough was against all Friday nights accommodation expenses are to be paid for by the delegates.

**Moved that the minutes of the meeting held 24-25<sup>th</sup> August 2013 are a true and accurate record with the alteration as above.**

**Karin Wilson/Abby Duke**

**Carried**

## **Matters Arising:**

Luke Perrin: Margaret Miller advised that there has been no progress on this. Letters to be written to MHAA and IMHR advising of our disappointment that Mr Perrin has not completed the paperwork.

**Moved that the meeting move into committee**

**Jo Duke /Robyn Bell**

**Carried**

**Moved that the meeting move out of committee**

**Jo Duke/Leone Stables**

**Carried**

**JS/LS Carried**

## **Ratify Email motions**

29 September

NZMHA pay Lenni Laurance-Bade the about of \$66.66 made up of \$300 less her 1/3 share of accommodation expenses for Wednesday, Thursday, Friday, Saturday and Sunday nights which totals \$293 less camping fee as agreed – 5 nights @\$12 per night.

Abby Duke to write to Leni with cheque explaining the reasons as above.

## **Boundaries**

Letter tabled from Joan Coppell and email from Alan Tonner. Leone Stables voiced the concerns of several members who had contacted her about the changes.

**Moved that we accept the proposed boundary changes as presented to the Council effective from the next AGM, (July 20<sup>th</sup>) However for nomination purpose for the incoming Council the nomination forms will reflect the new boundaries.**

**Heather Lough/Abby Duke**

**Carried**

To be explained to the membership in a Newsletter to all clubs, on website, facebook and delegates to get information to members.

The meeting agreed that the number of showcase shows now needs to be revised and agreed this will be re-evaluated after the figures for this years shows are available.

## **Showcase Shows**

Jo Duke confirmed that all judges have been booked and confirmed now after a few issues were worked through. Copies of tickets given to all delegates as well as checklists so all show preparation can be done.

Abby Duke to forward delegates copies of the budgets with a request to enter the expenses and advise immediately if there appears to be any budget blowout.

Jo Duke asked that any orders for judges pads and back numbers to be into her by Christmas please.

The judges meal allowance of \$30 to be paid to delegates prior to the show.

Jo Duke raised the issue of show staff. The suggestion to source staff was to go out to the big horse clubs and ex members. Show Manager has to be someone from NZMHA – can't be delegate all the time but needs to be someone who knows the rules and the running of the shows. NZMHA will pay \$50 a day for the Show Manager.

The following Showmanship Patterns to be used at all Showcase shows. Youth Plan 2 – Adults Plan 3. NZMHA will provide the trail and jumping plans.

Jo Duke advised the delegates to make sure the heights of exhibitors are filled in and displayed. This also applies to the people measured in the morning.

Registration papers and height certificates must accompany entries. Copies to be provided for every show.

Trophies –delegates to start collecting now.

The published schedule is incorrect and the Whip classes should be before the other driving classes.

## **Finance**

Abby Duke advised that Internet banking finally up and running and that Gelding Incentive and futurity payments have all been done.

**Moved that the invoices for invoice for payments – Jane Sharps, Meghan Lloyd, Leni Laurensen-Blade and Gibson Sheat be approved for payment.**

**Jasmine Harrison/Tom Cooper** Carried

**Moved that the meeting approve Council expenses for this meeting.**

**Abby Duke/Heather Lough** Carried

**Moved that the expenses for venue and accommodation be paid**

**Abby Duke/Heather Lough** Carried

Abby Duke advised tat running budgets versus actual will be run for the showcase shows. Invoices need to be streamlined to all go to Abby.

**Moved that the next Gibson Sheat invoice be paid subject to approval of the finance committee**

**Margaret Miller/Abby Duke** Carried

Abby Duke advised the bank balance is currently \$49,965. It was noted that the Showcase judges flights have been paid and there are no outstanding payments.

Affiliation fees are now due. Abby Duke asked that any emails for her are sent to Jo Duke as she is only able to acknowledge emails in the weekend only due to work commitments.

## **LOC Report**

Showcase Judges have been booked.

Denise Wilson has sent in a judges exam for marking. The meeting had it confirmed that Denise was appointed as the training co-ordinator. Margaret Miller to contact Denise to advise that Council do not feel qualified to mark and query if she still prepared to be the exam marker.

### **Resignation**

Letter from Daniel Miller tabled. Daniel resigning due to work commitments. Margaret Miller advised she has had several people have approached her seeking to be appointed to the position.

**Moved that the vacant General Member council position not be filled due to other Council members being able to absorb the workload.**

**Abby Duke/Karin Wilson**

**Carried**

### **Date for Next Council Meeting:**

The date for the next meeting confirmed as 12-13<sup>th</sup> April in Christchurch.

The date for the AGM – Christchurch 19-20-th July – at a venue to be advised.

Meeting broken for lunch 1pm

Reconvened 1.30pm

### **National Show**

Arrangements for the National Show well underway. Judges are confirmed. Further discussion deferred until Sunday.

### **NZMHA “Horse”**

Abby Duke raised the issue of replacement of the horse used on the National Show catalogue and website. The meeting agreed that Members to be asked for submissions of a horse to be adopted as the face of NZMHA. A entry fee of \$50 per photo, with proceeds going towards the future running of the National Shows. Abby Duke agreed administer the competition.

### **Correspondence**

Auckland MHC – email motion ratified.

**Move that the meeting move into committee**

**Heather Lough/Jasmine Harrison**

**Carried**

### **SUNDAY**

Meeting reconvened 8.45AM

### **Affiliated Clubs**

Jo Duke advised that she felt some affiliated clubs are being detrimental to NZMHA and suggested that they need to be reminded what the delegates are for.

**Moved that a letter goes out to all club secretaries regarding the current behaviour within the clubs that is being detrimental to our Association.**

**Jo Duke/ Robyn Bell**

**Carried**

## **National Show**

The following manpower was agreed upon  
Man Power:

Shona Milsom – Show Manager

Joanne Krileitch – To be approached to ring steward

David Crow – Scorer

Jo – 2nd Scorer

Leone Stables – Ribbons

Heather Lough – Gate Steward and general helper

Health & Safety and Gate – Natalia

Runner – Cindy Weight-Carters son Toby

Announcer – Jo Duke

Robyn Bell – Gate Steward after Cat A

Margaret Miller – Gate Steward

Judges meals – Friday dinner – at venue

Accommodation Booked at The Park Motel.

## **Move that the meeting move into Committee**

**Margaret Miller/Shona Milsom**

**Carried**

Clarification to a members query about the substitution of a horse in a Showmanship class.

**Moved Can use another horse provided the horse has not been used in the same class and the horse that has been substituted for is scratched from the remainder of the show.**

**Shona Milsom/Margaret Miller**

**Carried**

## **Judges Clinic:**

Margaret Miller to clarify with Denise Wilson advising that LOC is not qualified to mark the exam and to ask if she is still willing to organise a clinic after the show season.

Alan Preston to be approached for a North Island clinic.

The meeting acknowledged that currently there are not enough Senior Judges to judge with the probationary judges.

## **Delegates Responsibilities**

The regional delegates were reminded of their responsibilities. Clubs also to be reminded of their responsibilities and to involve the RD's in their measuring days.

All delegates had their reports in Tinytales and it was good to see.

## **Tinytales**

Editors Report – as previously circulated.

Council agreed that no more issues are cut.

Council needs to work smarter and work out what goes out in each issue. Photos of council members to be removed.

Next issue will have the nomination forms and AGM notices.

The meeting agreed that the next issue would make the Advertising for members at half price. Other conditions to remain the same.

Abby Duke to write a contract for Jane Sharps laying out the terms of her employment.

**Moved that Abby Duke writes a new contract for our T/Tales editor outlining supplementary charges and general responsibilities.**

**Margaret Miller/Jasmine Harrison** Carried

## **Measuring**

**Moved that Abby Duke, Kirsty McGrail, Alyssa King, Fleur Horrocks be approved to enter the measuring training programme**

**Heather Lough/Margaret Miller** Carried

**Moved that Amy Rousseau be upgraded from a witness to a measurer**

**Heather Lough/Margaret Miller** Carried

**Moved that the meeting move into committee**

**Margaret Miller/Jasmine Harrison** Carried

**Moved that the meeting move out of committee**

**Heather Lough/Jasmine Harrison** Carried

## **Youth committee report**

Heather Lough advised the Team has been picked and Robyn Bell assisting.

Karin Wilson to get the company to sponsor the youth team uniforms. Karin to investigate towels – good idea to put towels in a bag.

**Moved This council open a new sub account off the main account and any funds raised and any funds spent on the youth team come out of this account.**

**Jo Duke/Margaret Miller** Carried

## **Supreme Workouts**

Jo Duke spoke to the meeting if there was any rule on a workout for the Supreme class. It was confirmed that there is nothing in the rules to state a workout was required. The only mention was that there was no workout required for Best Presented, Colour and Head classes.

Broke for lunch 1pm  
Reconvened 1.30pm

Abby Duke advised the meeting that they are not to make their own motel bookings let the Secretary make them.

There being no further business the meeting closed at 2pm